

Accidents

- Any accident should be recorded as soon as possible after the event in the accident book, either in the office or behind the bar
- In the event of someone being taken directly to Hospital from the TTC then a RIDOR report should be completed by a member of the committee

Broken equipment

- In the event of the discovery of any piece of broken equipment and / or furniture, this should be moved to the office / out of the way. If no committee member is available a suitable note and/or telephone advice should be left advising of the defect

ASHFORD TABLE TENNIS CLUB

Woodthorpe Road

Ashford, Middlesex TW15 3JX

<http://www.ashfordttc.co.uk/>



ASHFORD TABLE TENNIS CLUB - RULES

In addition to the details contained within the constitution (copy available on the notice board and on the website) the following rules apply to usage of the facilities at Ashford Table Tennis Club.

Membership

- Any person having paid the requisite Table Tennis Club membership fee will additionally have automatic membership of WR Sports allowing use of the shared facilities including the bar, car park and changing facilities
- Non-members are required to pay a visitors fee and enter their details in the visitors book. This does not apply to members of visiting teams or for attendees of a pre-arranged event (examples include Coaching Days & County matches). Bona fide visitors shall be entitled to use shared facilities

Playing area

- Only appropriate footwear (i.e. non marking rubber soled trainers) may be worn in the playing area
- No playing is to take place without the appropriate table lights being illuminated
- All persons playing / spectating must take all reasonable precautions to prevent accidents
- The Table Tennis England (TTE) codes of conduct must be adhered to at all times and appropriate respect shown to other players and officials
- During “club sessions” (i.e. not matches) lights must not be “fed” in order to allow all members the opportunity to play on a fair and rotating basis

Entry and exit to the club

- Entry and exit should be by way of the door by the office, leading towards the clubhouse and tennis courts

- Gangways must be kept clear of bags / other obstructions
- The single door exit half way along the hall must not be used whilst matches are in progress
- The last to leave should ensure the perimeter lights are switched off. There are switches next to both exit doors (by the office and halfway down the hall)

Fire exits

- The 2 sets of fire exit double doors must not be used at all except in the event of a fire or other emergency. These must be kept clear of obstructions at all times

Drinks

- No drinks are to be taken into the playing area unless they are in a plastic bottle with a “sports cap”. Under no circumstances may drinks in glasses be taken into the playing area

- Any spillage of drinks in the hall must be cleared up immediately
- All glasses used should be returned to the bar prior to leaving

Ladders

- The ladders outside the office must not be used by anyone alone on site
- They may only be used with the express permission of a member of the committee

Court Surrounds

- The barriers used to divide the playing courts should be moved slightly at either end to enter / exit the court (and not climbed / stepped / jumped over)
- In the event that a barrier(s) is knocked over it should be picked up immediately and placed back suitably